TO:                      Dallas Arboretum and Botanical Society Members  
FROM:                    Mary Brinegar, President  
DATE:                     September 1, 2015

The Annual Membership Meeting of the Dallas Arboretum and Botanical Society, Inc. will be held on Monday, November 16, 5:30pm to 6:30pm, in Rosine Hall, and will address Arboretum updates and election of Board of Directors for terms beginning January 1, 2016. As an active member of the Arboretum, you are entitled to nominate a candidate for consideration by the Nominating and Board Development Committee.

The botanic garden is seeking future members of the Board of Directors of the Dallas Arboretum and Botanical Society, Inc. who will be active and responsible members of the governing Board. Four basic responsibilities include: meeting the needs of the people served; setting policies to guide the organization; creating and following a plan for the organization's growth and development; and ensuring the organization has adequate finances and the money is being spent responsibly.

Other Responsibilities:

- Attendance at all Board and Committee meetings as quorums are required to conduct business;
- Serving on a Standing Committee and working in cooperation with the Society's Chairman, President and staff and actively participating in committee work;
- Loyalty to, actively participating in, and supporting public advocacy of the goals of the Society;
- Being informed about Society goals, activities, and developmental plans through studying issues and information, visiting the Arboretum, and attending scheduled meetings;
- Active support of, and involvement in, the Society's annual giving, fund raising and volunteer endeavors;
- Being prepared for meetings, having read materials distributed to Directors and being responsive to the needs and desires of the Society and the citizens of Dallas;
- Respecting and maintaining the open and candid nature of Board discussions and related donor, member, financial and other proprietary information;
- Avoiding conflicts of interest or any appearance thereof.
- Becoming a member of the Society at some level.

Director candidates are often noted and respected individuals from the banking and finance communities, educators, architects and landscape architects, executives/key decision makers in various disciplines from major corporations, active community leaders, and other person of similar stature who can provide thoughtful oversight and guidance, and become an active participant and advocate for the Arboretum.

If you know of such a candidate and desire to present his/her name to the Nominating and Board Development Committee for consideration, please complete the attached form. It must be received no later than October 5 for consideration by the Nominating and Board Development Committee.

Nominations for Board candidates cannot be taken from the floor at the Annual Membership meeting.

See the next page for the Nomination Form.
CONFIDENTIAL
SUGGESTIONS FOR A PROSPECTIVE 2016 BOARD DIRECTOR OF THE DALLAS
ARBORETUM & BOTANICAL SOCIETY

**Please note that we have a limited number of vacancies and not all nominated may be elected.**

1) Name of Prospect_______________________________________________________________________
   First       Middle Initial       Last

2) Home Address:
   Street_____________________________________________________________________________
   City:______________________________________________                   Zip_____________
   Phone:   area code (________)____________________________

3) Occupation:____________________________________________________________________________

4) Professional Title:__________________________________________________ _____________________

5) Business affiliation______________________________________________________________________

6) Approximate Age (check one):  [ ] 20-30   [ ] 41-50  
    [ ] 31-40   [ ] 51 +

7) Please provide three reasons why the prospect would be an excellent board member for The Arboretum:
   a.___________________________________________________________________________________
      ___________________________________________________________________________________
   b.___________________________________________________________________________________
      ___________________________________________________________________________________
   c.___________________________________________________________________________________
      ___________________________________________________________________________________

8) If the prospect becomes a DABS’ director, is he/she qualified to take a leadership role on the board?
   [    ] yes            [    ] no

Prospect submitted by:_________________________________________________________________________

Arboretum membership ID #_______________________________________________________________

This form must be received no later than October 5 by fax, 214-515-6670, or email, lherrington@dallasarboretum.org, or mail to:

Linda Herrington               ATTN: Nomination
Dallas Arboretum
8617 Garland Road
Dallas, TX  75218

2015